**LIBRARY HOURS (FALL 2016)**

Monday—Thursday: 8am-10pm*

Friday—Sunday: 8am-5pm

*Circulation Service until 10pm.

*Reference service until 9pm (Monday-Thursday)

Check library website [www.sjcny.edu/libraries](http://www.sjcny.edu/libraries) for holiday closings and extended Finals hours.

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**LIBRARIAN DIRECTORY**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
<th>Ext.</th>
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<tbody>
<tr>
<td>Elizabeth Pollicino Murphy</td>
<td>Executive Director of Libraries</td>
<td>epollicinomurphy</td>
<td>2629</td>
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<tr>
<td>Lauren Kehoe</td>
<td>Associate Director</td>
<td>lkehoe</td>
<td>5877</td>
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<tr>
<td>Mayumi Miyaoka</td>
<td>Assistant Professor, Archivist, Librarian</td>
<td>mmiyaoka</td>
<td>5883</td>
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<tr>
<td>Nicole Caliguiri</td>
<td>InterLibrary Loan Librarian</td>
<td>ncaliguiri</td>
<td>5880</td>
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<tr>
<td>Terence Freedman</td>
<td>Evening &amp; Weekend Librarian</td>
<td>tfreedman</td>
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<tr>
<td>Nandi Prince</td>
<td>Evening &amp; Weekend Librarian</td>
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MEET THE NEW LIBRARIANS

Nicole Caliguiri—joined McEntegart Hall Library in the Fall, 2015 after working as the Inter Library Loan Librarian for Callahan Library. You will see her on the reference desk Monday, Tuesday, & Thursdays 8:00AM-2:30PM. In addition to reference, Nicole will be instructing library information literacy sessions and fulfilling your ILL requests.

Terence Freedman—joined McEntegart Hall Library this summer as a part-time Evening & Weekend Librarian. He recently received his MLS from Queens College. He has interned at Lehman College and has provided Circulation & Information assistance at the Rosenthal Library, Queens College. In addition to providing reference, Terence will be publishing LibGuides in a variety of subjects and instructing information literacy sessions.

Nandi Prince—joined McEntegart Hall Library in the Fall, 2015 as a part-time Evening & Weekend Librarian. She worked for the New York Public Library for over 14 years and has extensive public service experience. In addition to reference and instruction, Nandi will be working on LibGuides and other projects.
Teju Cole
Tuesday, August 9, 7:30 p.m. Presents Book Launch: *Known and Strange Things*
Tickets $20 (includes book)

Anne Patchett
Tuesday, September 13, 7:30 p.m. Presents Book Launch *Commonwealth* in conversation with J. Courtney Sullivan (a Brooklyn Book Festival Bookends event) Tickets $30 (includes book)

Marie Ponsott
Tuesday, October 4 7:30 p.m. Presents *A Celebration of Marie Ponsot* Presenting her *Collected Poems* Co-Sponsored by the Poetry Society of America Part of the St. Joseph’s College Centennial Celebration Readings by Edward Hirsch, LB Thompson, Sapphire, Jackson Taylor, Cynthia Zanin, and other poets. Hosted by PSA Executive Director Alice Quinn Free (registration required here)

Zadie Smith
Wednesday, November 16, 7:30 p.m. Presents *Swing Time*
Tickets $30 (includes book)
CENTENNIAL FACULTY LECTURES

All lectures will be at 7pm in Tuohy Hall

Tuesday, September 20:
The Dr. Stanley Nevins Centennial Lecture in the Humanities
Winning Messages? An Investigation of Parent/Child Communications in the World of Youth Athletics. Presented by Joseph D. Ross, Ph.D., Associate Professor of Communication Studies

Thursday, October 27:
The S. Alice Francis Young & S. Margaret Buckley Centennial Lecture in Education
Special Education: Yesterday, Today and Tomorrow. Presented by Susan Straut Collard, Ph.D., Professor of Child Study

Wednesday, November 30:
The Professor Josephine Belloso & Dr. Robert Radus Centennial Lecture in Fine Arts

For more information on these events and other SJC Centennial celebrations, visit http://100.sjcny.edu/
The new **SJC Online** offers 20 undergraduate, graduate, and certificate programs. The Library has created an “online library” to complement these new programs. It can be accessed here:

http://www.sjcny.edu/online/library

**CANVAS**

With the growth of SJC Online, a new Learning Management System (LMS) has been adopted—**Canvas**. It will be used exclusively for the courses that are offered through the online-only programs (Business, Criminal Justice, General Studies, Health Administration, Human Resources, Human Services, and Religious Studies). Blackboard will still be used in all other courses, but faculty can request that their courses be created in Canvas and that content can be transferred from Blackboard.

For any questions regarding **Canvas** or **Blackboard**, contact the:

ITS department at techhelp@sjcny.edu / x1263 or Linda Anzalone (SJC Instructional Designer) at lanzalone@sjcny.edu / x1249
SCANNX BOOK CENTER

The Scannx Book Scan Center is an integrated scanning system with touch screen monitor to guide you through the scanning process. The system includes an 11”x17” beveled edge book scanner that permits you to scan a book right into the binding edge without breaking the spine. Scannx can scan documents in many file formats, including PDF, Word Docs, Jpegs and Tiffs, right to your email or smartphone.

Visit the copier area on the first floor of the Reading Room to try the scanner yourself!

3D PRINTER

A 3D Printer has been installed in the Library. If any faculty member is interested in using the 3D Printer for course work, please contact the library.
EMBED A LIBRARIAN

Librarian services go beyond the Reference Desk and the classroom. In BlackBoard & Canvas, Teaching Assistant privileges may be given to anyone you would like to participate in the web component of your class. By enabling this feature for librarians, they can tailor your course’s shell in the following ways:

- Adding helpful library links, including LibGuides and eReserves
- Recommending related reading
- Assignment/Citation help
- Participating in forums

All of this, and more, at your direction!

To learn more about the embedded librarian service, please contact mcentegart@sjcny.edu, x5880.

NOODLETOOLS CITATION GENERATOR

St. Joseph’s College Libraries provide access to the NEW & IMPROVED citation generator NoodleTools via the library’s website. With NoodleTools, you can:

- Format your bibliography in APA, MLA, and Chicago styles
- Export your formatted bibliography to a Word document
- Organize and manage all of your sources by assignment or course
- Save the document URLs for quick retrieval of the articles
- Edit your bibliography and store it online for easy access

The brochure “Quick Guide to NoodleTools” is available in the Library and APA tutorials are available through Panopto in BlackBoard (See right). You can also request a library instruction session covering citation styles, plagiarism, NoodleTools and similar topics.
APA style video tutorials are available on Blackboard for use in your course! Tutorials cover topics such as:

- How to create a title page in APA
- How to cite a book/ebook in APA
- How to cite an article in APA
- How to cite a blog/video/image in APA

To access the videos, please visit [http://tinyurl.com/h3qx85g](http://tinyurl.com/h3qx85g) and: [http://sjcny.libguides.com/online/library/researchhelp](http://sjcny.libguides.com/online/library/researchhelp)

Want to insert a video into the Course Material page of your Blackboard course? Follow the instructions below.

1. Open Course Materials in your Blackboard course page
2. Under Tools, click Panopto Video Links
3. Add Course to Panopto
4. Click OK to Add Course to Panopto (Provisioning Results)
5. Select “APA Style Tutorials” from Available Folders on the left, and click ADD. The folder will be added to Selected Folder on the right. Click SUBMIT.
6. Select a folder “APA Style Tutorials” from the pull down menu, and select a video that you would like to insert into your Course Materials page.

Returning Panopto users may skip steps 1 through 5.

If you have any questions and also want to learn how to use these in Canvas, please contact Mayumi Miyaoka at mmiyaoka@sjcny.edu, x5883.
The ITS department has entered the next phase of printing management called “Follow Me Printing”. Student printers on campus will have a release station attached, so that students can retrieve their jobs at any printer on campus. This also allows students to now print from their own devices. For more information, contact the ITS department.  

The student quota of $40/semester will remain in place. Balances can be looked up at:  
https://print.sjcny.edu/

Students and alumni can visit the library to buy additional credits ($5 or $10, cash only).

SOFTWARE UPDATES

ITS has updated the Library’s computer labs (Pods & LITC) with Microsoft Office 2013. The Faculty Center for Teaching and Learning is also equipped with the newest version of Office.  
https://sjctechtimes.wordpress.com/2015/05/13/microsoft-office-2013-general-new-features/
MICROSOFT OFFICE 365

St. Joseph's College has partnered with Microsoft to offer our Students and Faculty a FREE way to download the Microsoft Office applications. This program allows our users to download up to 5 licensed copies of Microsoft Office 2013 (for Windows computers) or Office 2016 (for Mac computers) to install and use on your personal devices. For more information on how to get your free copy of Office, visit ITS’ Portal Page.

Microsoft Home Use Program (For Staff) Microsoft still has the Home Use Program available to staff to purchase Office 2016 at a minimal cost of $9.95 plus tax. For more information on how to purchase Office, visit ITS’ Portal Page.

RESEARCH TIPS

Google Scholar
Google Scholar provides a search of scholarly literature across many disciplines and sources, including theses, books, abstracts, and articles. Many full-text resources are available.
Set St. Joseph’s library as your home institution and refine your searches. To customize the site go to scholar.google.com, select Settings, Library Links (left), and search “St. Joseph’s College, NY.” Select the institution and click Save.
Now you’re ready for Google-powered database searching!
TDF MEMBERSHIP (TKTS)

Did you know full time faculty members are eligible to enroll in TDF's membership program to get discounted theater, dance & performance tickets? Find out more at https://www.tdf.org/nyc/24/Eligibility-Requirements

PURCHASE REQUESTS

Twice a semester, the library compiles a “Suggested Titles List” consisting of favorably reviewed books and distributes it electronically to department chairpersons and McEntegart Library’s blog. We encourage faculty to review these and select items for purchase.

If any faculty member is interested in making a purchase request, please complete an online request at tinyurl.com/l66ztnv

Have questions? You may contact Lauren Kehoe at lkehoe@sjcny.edu, x5877.
NEW DATABASES

An updated Journal Locator provides full text access information to all of SJC’s electronic journal holdings and now allows you to search within a particular periodical title. You can also search by subject, ISSN, and collection. Visit the Library’s website at www.sjcny.edu/libraries and select “Journal Locator”

Videos in a range of subject areas from popular and educational networks like BBC, Cambridge Educational, National Geographic and more.

http://brooklyn.sjcny.libguides.com/FoD

NBC Learn, the educational arm of NBC News, provides on-demand access to historic stories, images and primary source documents. NBC Learn has already digitized more than 12,000 stories from the NBC News archives dating back to the 1920s. Collections are updated with current events Monday through Friday with stories from such celebrated programs as NBC Nightly News, the TODAY show, Meet the Press, Dateline NBC, as well as the networks of MSNBC, CNBC, and Telemundo.

http://brooklyn.sjcny.libguides.com/nbclearn

SCOLA is a non-profit educational organization that provides authentic foreign language resources in more than 175 native languages. SCOLA receives and re-transmits foreign TV programming from around the world and provides other foreign language resources, language lessons, and learning material on this website.

http://brooklyn.sjcny.libguides.com/scola

Check the Library’s full AtoZ list of Databases for more trials and new resources: http://brooklyn.sjcny.libguides.com/az.php
The Citation Help Desk will be available at the Reference Desk of McEntegart Hall during mid-terms and at the end of the term (Monday 12/5 to Friday 12/9).

A librarian will review your students’ APA, MLA, and Chicago style citations on the spot! Please tell your students to keep an eye out for the librarians!

For more details, call x5880, or look out for a flyer!

E-RESERVES

Items from the library collection, personal copies, or scanned selections (with citation noted), may be placed on reserve in the electronic reserves system. Please submit a request at least **FOUR weeks** before the class begins (longer if the library must first acquire the material). *Material will remain on reserve for the semester and will be returned to the shelves or faculty member once the course has ended.*

**Textbooks** - The library has acquired many course textbooks over the years, and yours may be available. For newer editions, the library considers purchasing the book (or A/V material) on a case-by-case basis. Alternatively, we accept donations of desk copies, or you can temporarily lend the library your copy for the semester.

**DVDs** - The Library has a growing Audio/Visual collection, but if there is a particular item you would like to see added, please contact us.

Please note: According to US Copyright Law, the library cannot photocopy and circulate more than 10% of an entire work. If a faculty member is interested in updating or creating a course reserves page, please contact Lauren Kehoe at lkehoe@sjcny.edu, x5877.
WORKSHOPS

The Library will be holding several student and faculty workshops this semester. All workshops are drop-in and do not require prior sign-up. Notices will be posted about topics, days, and times. Please let the library know if you have any workshops you would like to see offered.

 Invite a Librarian To Your Classroom: Don’t have enough time to visit the Library? Still want students to use the library resources available to them? Invite a librarian to your class for 15-20 minute mini sessions covering one or two specific library resources available for your class.

 Research Assignment Open Lab: Librarians will be on hand in the LITC around midterms & finals to work one-on-one with students on their research assignments. Encourage them to visit with any questions they may have!

REQUESTING INSTRUCTION

Librarian instruction sessions can help with:

- Catalog and database searching
- Formulating thesis statements
- Research strategy development
- Proper citation (MLA, APA, Chicago, etc.)
- Plagiarism
- Evaluating sources
- LibGuides

Sessions can be tailored to specific disciplines or assignments. To schedule instruction, please contact mcentegart@sjcny.edu, x5880.